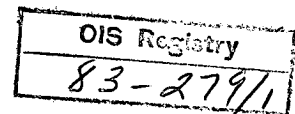


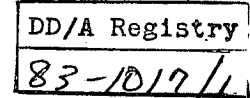
TRANSMITTAL SLIP		DATE <i>26 October 83</i>
TO: <i>DDA Subject</i>		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505



26 OCT 1983



Mr. Steven Garfinkel
Director, Information Security
Oversight Office (Z)
General Services Administration
18th & F Streets, N.W.
Washington, D.C. 20405

DDA REGISTRY
70-1

Dear Mr. Garfinkel:

Forwarded herewith is our Agency Information Security Program Data (SF 311) report covering the period 1 August 1982 through 30 September 1983.

As was done last year, the statistics on classification decisions in sections 7A-C of the report were obtained from an actual count over a seven-day period (10-16 September) and projected to cover the reporting period. The statistics on documents and pages under declassification decisions in sections 8(c)-(e) also are estimated totals.

Sincerely,

/s/ James H. McDonald

James H. McDonald
Acting Deputy Director
for
Administration

Enclosure

STAT

DDA/OIS/RMD/RSB/[]msc(26 October 1983)

Distribution:

- Original - Addressee w/enc
- ✓ 1 - DDA Subject w/enc
- 1 - DDA Chrono w/o
- 1 - D/OIS Subject w/enc
- 1 - D/OIS Chrono w/o
- 1 - RSB Subject: Reports to ISOO w/enc
- 1 - RSB Chrono w/o

**AGENCY INFORMATION
SECURITY PROGRAM DATA**
1. PERIOD COVERED
**INTERAGENCY REPORT
CONTROL NUMBER**
A. FROM
B. TO
01 Aug 1982
30 Sept 1983
0230-GSA-AN
2. DEPARTMENT, INDEPENDENT AGENCY OR ESTABLISHMENT
**3. CONTACT FOR ADDITIONAL INFORMATION (Name, office and
telephone no.)**
STAT:entral Intelligence Agency
4. SENIOR OFFICIAL (Section 5.3, E.O. 12356)
Office of Information Services/DDA
STAT:arry E. Fitzwater
5. NUMBER OF ORIGINAL CLASSIFICATION AUTHORITIES

A. TOP SECRET	B. SECRET	C. CONFIDENTIAL	D. TOTAL
426	1,131	12	1,569

6. ADDITIONAL DECLASSIFICATION AUTHORITIES

A. TOP SECRET	B. SECRET	C. CONFIDENTIAL	D. TOTAL
0	0	0	0

**7. CLASSIFICATION
DECISIONS**
ORIGINAL
DATE OR EVENT
**ORIGINATING AGENCY'S
DETERMINATION REQUIRED
(O.A.D.R.)**
DERIVATIVE
(a)
(b)
(c)

A. TOP SECRET	976	10,675	186,355
B. SECRET	20,191	62,525	2,253,096
C. CONFIDENTIAL	14,518	159,637	382,836

**8. MANDATORY
REVIEW
REQUESTS
AND
APPEALS**
CASES FOR WHICH AGENCY IS RESPONSIBLE FOR FINAL DECISION
**CASES
CARRIED
OVER FROM
PREVIOUS
PERIOD**
**NEW
CASES
RECEIVED**
**DECLASSIFICATION DECISIONS
(Report in cases, documents, and pages)**
**GRANTED IN FULL
(c)**
**GRANTED IN PART
(d)**
**DENIED
(e)**
**CASES
CARRIED
OVER TO
NEXT
PERIOD**
CASES
DOCS.
PAGES
CASES
DOCS.
PAGES
CASES
DOCS.
PAGES
(f)

A. REQUESTS	233	241	60	153	765	105	910	4550	53	172	860	253
B. APPEALS	8	6	0	0	0	3	3	15	9	10	50	2

9. SYSTEMATIC REVIEW FOR DECLASSIFICATION (In pages)
**10. NUMBER OF FORMAL INSPECTIONS,
SURVEYS, OR PROGRAM REVIEWS**
A. REVIEWED
B. DECLASSIFIED
0
0
255
11. NUMBER OF INFRACTIONS INVOLVING:

A. OVERCLASSIFICATION		B. UNDERCLASSIFICATION		C. CLASSIFICATION WITHOUT AUTHORITY		D. MISMARKING					
0		0		0		2					
E. IMPROPER DESTRUCTION		F. UNAUTHORIZED ACCESS		G. IMPROPER STORAGE		H. IMPROPER REPRODUCTION		I. IMPROPER TRANSMISSION		J. OTHER (Elaborate under Item 12)	
0		0		0		0		3		0	

12. REMARKS

INSTRUCTIONS

I. GENERAL

This reporting requirement applies to each department, independent agency or establishment in the executive branch that creates, handles, and/or stores national security information. The reporting period is on a fiscal year basis, except for the reporting period of August 1, 1982 through September 30, 1983. Submissions must be unclassified and typewritten, and reach ISOO no later than October 31 following the reporting period. Consolidate the submissions of component activities into a single report. Agencies, however, shall retain the input from component activities for possible ISOO review.

II. SPECIFIC

Item 5. Enter the number of "Top Secret," "Secret," and "Confidential," original classifiers. Enter only the highest level authorized; i.e., enter the number of individuals with "Top Secret" authority in boxes A and D, only; "Secret" authorities in boxes B and D, only; and, "Confidential" authorities in boxes C and D, only.

Item 6. See instructions provided for completing Item 5, above. This entry seeks the number of additional declassification authorities, excluding those original classifiers listed in Item 5.

Item 7. Enter the actual number of original classification decisions made during the reporting period, breaking these down by the classification level and the type of declassification instruction assigned. Enter the actual count of derivative classification decisions by classification level. Do not count reproductions or copies as classification decisions. Agencies that generate a high volume of classification decisions may request, in writing, authorization from the ISOO Director to use sampling methods in lieu of an actual count. Sampling methods already approved may continue in effect until revised.

Item 8. Enter the number of mandatory review requests and appeals carried over from the previous reporting period, new ones received, actions taken on them, and the number of requests carried over to the next reporting period. For purposes of this report: "Case" means an individual mandatory review request or appeal, regardless of the number of requesters cited in the request or the number of documents or pages to be reviewed as a result of the request; "document" means recorded information, regardless of physical format, that has been created or reproduced as an integrated and complete unit; and, "page" means one side or face of recorded information.

Item 9. Enter in box A the number of pages in the agency's custody systematically reviewed for declassification and in box B the number of pages declassified as a result of the review.

Item 10. For purposes of this report, an "inspection, survey, or program review" means any formal, internal evaluation of any aspect of the agency's information security program.

Item 11. An infraction is any error and/or impropriety in marking, destroying, handling, reproducing, transmitting, gaining or granting access to or storing classified information. Enter in the appropriate box the number of infractions revealed or detected during the reporting period. Do not include those violations that must be reported to the ISOO Director under section 5.4(b) of the Order.